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Memorandum

TO : Director of Training

DATE: 8 August 1962

FROM : Acting Chief, Headquarters Training

SUBJECT: Weekly Activities Report No. 28
26 July - 8 August 1962

A. SIGNIFICANT ITEMS

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B. OTHER ITEMS

1. Cable Refresher Course No. 28:

By the time it got under way on 26 July 1962, the class of 31 enrolled in Cable Refresher No. 28 had shrunk to 13 students, 10 of them from the Covert Action Staff and 3 from the SR Division. The class had been scheduled, with a half-day of practical work in writing cables added, at the request of [REDACTED], Chief/Support Staff/CA. Mr.

[REDACTED] office asked that preparations be made for 27 students. [REDACTED] office entered 25X1A9a three students from SR and one from TSD. Only 10 of the CA students appeared for the first half-day of instruction and only 6 for the second half-day, the enrollment of 15 having been cancelled and 2 having failed to show. The student from TSD also failed to show. Since the Cable Refresher Course went on a request basis with at least 25 students required for a class, this is the first running attempted.

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3. Counterintelligence Familiarization (CI/FAM):

During the reporting period [REDACTED] revised plans for some of the discussion periods scheduled for the CI/FAM. He also completed the technical problems to be added to the course.

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4. Staff Member Activities

a. During the week of 30 July [REDACTED] attended the Teaching Methods and Procedures Course

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c. Mrs. [REDACTED] attended the Instructor Training Course from 30 July through 3 August [REDACTED] During the week of 23-27 July she reviewed a number of case histories made available by the area divisions. One of the cases is being summarized for possible use in the CE Operations Course.

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d. Mr. [REDACTED] departed 6 August for his new overseas assignment.

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